

Commissioners of St. Mary's County Meeting Minutes (Tuesday, May 24, 2016)

Generated by Sharon Ferris on Tuesday, May 24, 2016

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of May 17, 2016 as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATION(S)

Proclamations were presented for:

- A. EDWARD L. BOSWELL RETIREMENT**
- B. NATIONAL NURSES WEEK**
- C. NATIONAL NURSING HOME WEEK**
- D. NATIONAL SAFE BOATING WEEK**

3. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JUNE 7 AND 14, 2016. THERE WILL BE NO MEETING OF THE CSMC ON MAY 31, 2016.

B. CIRCUIT COURT - Highway Safety Adult Drug Court Grant Sub-Recipient Agreement with Jude House, Inc.

I move to approve the Highway Safety Adult Drug Court Grant Sub-Recipient Agreement between the County and Jude House, Inc. in the amount of \$7,718.70, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF PUBLIC WORKS & TRANSPORTATION - Patuxent River Naval Air Museum Association – Lease Agreement

I move to approve and authorize the Commissioner President to execute the Lease Agreement through June 30, 2017, between the Commissioners of St. Mary's and the Patuxent River Naval Air Museum Association, Inc.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

Not Present at Vote: Commissioner O'Connor

D. DEPT. OF RECREATION AND PARKS - County-wide Maintenance Grant

I move to approve the FY2018 Waterway Improvement Program Application and Project Agreement for the County-wide Maintenance Grant in the total amount of \$50,000 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF FINANCE - Budget Amendment to Realign County Departments' Personal Services Accounts

I move to approve and authorize the Commissioner President to execute the budget amendment realigning County Departments' personal services accounts of \$92,318 to cover shortfalls, and \$345,028 to transfer to the Commissioners' Emergency Reserve due to salary savings.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF FINANCE - Recommendation for Award of Lancaster Park Improvements

I move to authorize the Procurement Officer to execute the Contract Award to Great Mills Trading Post in the amount of \$1,340,500 for the construction of Lancaster Park Multi-Purpose

Turf Fields, Parking Lot and Entrance Road Improvements, Project #RP-1201, subject to the receipt, verification and acceptance of Contract related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF FINANCE - Recommendation for Award of FDR Phase 1B Construction

I move to authorize the Procurement Officer to execute the Contract Award to Great Mills Trading Post in the amount of \$4,979,479.00 for the construction of FDR Phase 1B, subject to the receipt, verification and acceptance of Contract related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPT. OF AGING & HUMAN SERVICES - FY2017 Core Service Agency (CSA) Memorandum of Understanding/Services/Administration Grant (Agreement MH486OTH)

I move to approve the FY2017 CSA MOU Services/Administrative Grant Agreement, projects MD1753, 1782, 1784, 1785, 1786, 1790, and 1792 from the Maryland Department of Health and Mental Hygiene in the amount of \$354,793, and the three related Sub-recipient Agreement(s) between the County and the Three Oaks Center, Correct Care Solutions, LLC, and On Our Own of St. Mary's Inc. and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. DEPT. OF AGING & HUMAN SERVICES - Maryland Department Of Health And Mental Hygiene MOU Intra-Agency/Intergovernmental Agreements

I move to approve the Behavioral Health Administration Substance Related Disorder Services FY2017 MOU Agreements, Project #s MD1759, 1793, 1794, 1796, 1797, 1799, and US1723, 1724, and 1798 from the Maryland Department of Health and Mental Hygiene, on behalf the St. Mary's County Department of Aging & Human Services, to provide substance abuse treatment and prevention services to the residents of St. Mary's County in the total amount of \$3,496,753, and the related budget amendments to amend the project budgets to be in accordance with the MOU's, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPT. OF HUMAN RESOURCES - Personnel Policy and Procedure Manual Revision

Presenter: Catherine Pratson, Director

The Draft Manual of Personnel Policies and Procedures incorporates input from the County Commissioners, County Administrator, County Attorney, Department Directors, Employees and Human Resources personnel along with new or revised Federal and Maryland employment requirements. The Sheriff's Office is creating their own Personnel Manual to address policies and procedures specific to the Sheriff's Office; therefore, the Sheriff's Office is excluded from the County's proposed Draft.

K. COUNTY ATTORNEY - Easement for Charlotte Hall Water Tower

I move to authorize recordation of the Deed from the Maryland Transit Administration conveying 1.5549 acres in the Fifth Election District and authorize the Commissioner President to execute a Deed of Easement and Agreement with the St. Mary's County Metropolitan Commission regarding construction of and access to a proposed water tower.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R Guy, Commissioner Michael L Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan, Commissioner John E O'Connor

4. MAIN AGENDA ACTION ITEMS

A. DEPT. OF PUBLIC WORKS & TRANSPORTATION - Cedar Lane Road / Blacksmith Shop Road Intersection

Presenter: George Erichsen, Director

As the result of a citizen request and the Dept. of Public Works and Transportation's Intersection & Spot Improvement Program, a study was conducted on traffic operations and safety at the Cedar Lane Road/Blacksmith Shop Road Intersection. The current configuration consists of three intersections, a triangular island separating the roadways, a confusing placement of stop signs and poor sight distances. Mr. Erichsen requested a public hearing to receive citizen input on realigning the intersection.

I move to authorize staff to schedule a Public Hearing to alter the intersection of Blacksmith Shop Road (County Route 30229) and Cedar Lane Road (County Route 30223), as shown on the Intersection Improvement Plan (attached)

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

B. METROPOLITAN COMMISSION - Presentation and Approval of the FY2017 CIB and FY2018 to FY2022 Plan

Presenter: Scott J. Bundy, Director

The St. Mary's Metropolitan's 2017 Capital Improvement Budget and FY2018-2022 Capital Improvement Plan were presented to the Commissioners for approval.

I move to approve the Metropolitan Commission FY2017 Capital Improvement Budget and FY2018 to 2022 Capital Improvement Plan pursuant to Section 113-30 of the St. Mary's County Code.

Motion by Commissioner Michael L Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONER'S TIME

The Commissioner highlighted events attended over the past week and provided general comments.

6. EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing real property acquisition and litigation.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

EXECUTIVE SESSION

A. LITIGATION

Present: Commissioner President James R. Guy

Commissioner Michael Hewitt

Commissioner Tom Jarboe

Commissioner John O'Connor

Commissioner Todd B. Morgan

Dr. Rebecca Bridgett, County Administrator

George Sparling, County Attorney

George Erichsen, Director, Dept. of Public Works and Transportation

Christine Fleming, Recorder

Authority: Local Government Article 24, Section 4-210(a)(2)

Time Held: 11:05 a.m. - 11:25 a.m.

Subject: Discuss Litigation

B. REAL PROPERTY- LAND AQUISITION

Present: Commissioner President James R. Guy
Commissioner Michael Hewitt
Commissioner Tom Jarboe
Commissioner John O'Connor
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
George Sparling, County Attorney
George Erichsen, Director, Dept. of Public Works and Transportation
Christine Fleming, Recorder

Authority: Local Government Article 24, Section 4-210(a)(6)

Time Held: 11:25 - 11:53 am

Purpose: Discuss Real Property Acquisition

7. ADJOURN

The meeting adjourned at 11:53 am.

Minutes Approved by the Commissioners of St. Mary's County on 6/7/16

SLF

Sharon Ferris, Senior Administrative Coordinator